

Discharge Compliance Certificate Instructions

1. Beginning January 1, 2006 the Town of Mamaroneck requires a Discharge Compliance Certificate be issued for all transfers of title.
2. A homeowner must have a licensed plumber inspect the property for illegal sewer connections and that there are no culverts, drains, hoses, leaders, lines, pipes or pumps that discharge liquids directly onto or directly towards a street, sidewalk or right of way. If the property passes inspection the plumber will then write a letter to the Town Building Department on his/her letterhead, including their license number, stating the inspection was done and indicating the results. (See sample letter following)
3. Either the plumber or the homeowner then submits the letter along with a \$50 fee (check payable to: The Town of Mamaroneck), and a Discharge Compliance Certificate is issued to the homeowner, which is valid for 60 days. (Therefore, get it as close to the closing date as possible).
4. The certificate is not needed for co-ops, condos or new construction.
5. Any questions, please call the Town of Mamaroneck Building Department at (914) 381-7830.

(Sample Plumber's Letter)

Plumber's Letterhead

(Including address, phone number & Westchester County License number)

Date

To: Town of Mamaroneck, NY

Re: Homeowner's Name
Homeowner's Address
Block Lot

After inspection of the property referenced above, to the best of my knowledge it has been determined that all connections leading from the real property to the public storm water sewer lines and to the sanitary sewer lines comply with the requirements of the New York State and Town Building Codes. I have found that there are no culverts, drains, hoses, leaders, lines, pipes or pumps that discharge liquids directly onto or directly towards a street, sidewalk or right of way.

Sincerely,

(Plumber's signature)