

**Minutes of the Special Town Board Meeting
Held Monday, August 22, 2016 at 10:00am
In Conference Room A of the Mamaroneck
Town Center Building**

The Supervisor called the meeting order at 10:00am

**Att: Supervisor Nancy Seligson
Deputy Supervisor Ernie Odierna
Councilwoman Abby Katz
Councilwoman Jaine Elkind Eney
Councilman Thomas Murphy**

**Also Town Administrator Stephen Altieri
Assistant Town Administrator- Connie Green O'Donnell
Town Comptroller- Anthony Siligato**

1. Hillside Avenue Bridge (Village of Mamaroneck)

The Town Administrator presented to the Town Board an issue regarding the replacement of the Hillside Avenue Bridge due to its deteriorated condition and it being an element of the Army Corps of Engineers Flood Control Project. Pursuant to New York State Statute and an operating agreement between the Town of Mamaroneck, Village of Mamaroneck and Town of Rye, the three communities share in the responsibility for structural repairs and replacement of the bridge.

The Village of Mamaroneck is recommending that the three communities jointly file a grant application with the new NYBRIDGE Program for a grant to defray a portion of the bridge replacement cost. A resolution in support of the project and endorsing the grant application was provided to the Town Board for consideration.

On motion by Councilwoman Eney and second by Councilman Odierna it was unanimously Resolved (See Attached resolution)

Roll Call Vote

Odierna	Aye
Katz	Aye
Eney	Aye
Murphy	Aye
Seligson	Aye

2. School Tax Warrant and Correction to the Assessment Roll

The Town Comptroller presented to the Town Board the Mamaroneck and Scarsdale School Tax Warrants for the collection of property taxes for the

Mamaroneck School District and that portion of the Scarsdale School District located in the unincorporated area of the Town.

The Comptroller also presented necessary corrections to the Tax Assessment Roll in connection with errors that were made in placing two property tax exempt foreign mission properties on the tax roll in 2014/15. The properties are located at 1 Coventry Court and 5 Boulder Circle in the Scarsdale School District. These properties will receive tax refunds as enumerated in the Comptroller's Memorandum and the amounts refunded will be re-levied in the upcoming tax warrant. The total re-levy amount is \$60,878.39. The Town Board was asked to approve both tax roll corrections and the School Tax Warrants

On motion by Odierna and Second by Eney it was unanimously

Resolved, that the Town Board approves the tax roll corrections at 1 Coventry Court and 5 Boulder Circle as enumerated in the memorandum from the Town Comptroller and authorizes that the property tax refunds provided to the property owners be re-levied in the 2016/17 Scarsdale School Tax Warrant

Odierna	Aye
Katz	Aye
Eney	Aye
Murphy	Aye
Seligson	Aye

On motion by Councilman Murphy and Second by Councilwoman Katz it was unanimously:

Resolved, that the Town Board hereby authorizes the Town Supervisor to execute the property tax warrants for the collection of property taxes for the Mamaroneck School District and that portion of the Scarsdale School District in the unincorporated area of the Town of Mamaroneck in the amounts of \$111,140,423 and \$5,749,652.39 respectively.

There being no further business to come before the Town Board, the meeting was adjourned at 10:45am.

RESOLUTION RE:

**SUBMISSION OF AN APPLICATION TO THE BRIDGE NY GRANT PROGRAM TO
REPLACE THE HILLSIDE AVENUE BRIDGE OVER THE MAMARONECK RIVER
(BIN 2225070)**

WHEREAS, the United States Army Corps of Engineers, the New York State Department of Environmental Conservation (NYSDEC), Westchester County, and the Village of Mamaroneck are involved in a study to reduce flood risk along the Mamaroneck and Sheldrake Rivers in the Village of Mamaroneck; and

WHEREAS, among the important elements of the project is the deepening and widening the Mamaroneck and Sheldrake River channels to improve their hydraulic flow; and

WHEREAS, during the planning phase of the Army Corps project, it was determined that in order to achieve the project's required Benefit Cost Ratio, several bridge replacements that would provide additional flood mitigation benefits were excluded and left to the local entities responsible for them to be replaced at a future date; and

WHEREAS, as it relates to the Hillside Avenue Bridge over the Mamaroneck River (BIN 2225070), constructed in 1936 as a Works Progress Administration (WPA) project, the responsible parties are the Village of Mamaroneck, Town of Mamaroneck, and Town of Rye; and

WHEREAS, the bridge has experienced structural degradation which has resulted in restriction of access to the sidewalks, requiring pedestrians to walk within the roadway to cross the structure; and

WHEREAS, to achieve flood mitigation benefits, the bridge span must be widened significantly in order to accommodate the modified river channel as well as have its abutments deepened in order to accommodate future dredging of the Mamaroneck River; and

WHEREAS, a potential source of funding is the recently announced Bridge NY program which has allocated \$200 million State-wide over the next two (2) years, with \$19.5 million allotted for the Hudson Valley Region for bridge rehabilitation/replacement; and

WHEREAS, pursuant to the program guidelines, the New York State Department of Transportation (NYSDOT) will provide funding for up to 95% of project costs not to exceed \$5 million for any bridge replacement; and

WHEREAS, the Village and Town staffs, in coordination with the Army Corps of Engineers estimate the cost of such replacement at \$3 million to include: Engineering & Design; Construction; Construction Administration; Construction Management; and

WHEREAS, given the need to implement repairs and in order to realize maximum benefits from the Army Corps Project, replacement of this bridge is recommended at this time in

order to ensure the long-term success of flood mitigation for the residents of the Village of Mamaroneck who are also residents of the Town of Mamaroneck and Town of Rye; now therefore be it

RESOLVED, that the Town Board of the Town of Mamroneck, herein agrees with this project approach to seek grant funding to replace the Hillside Avenue Bridge over the Mamaroneck River (BIN 2225070) to achieve the flood mitigation benefits for the residents of the Village of Mamaroneck, Town of Mamaroneck and Town of Rye; and be it further

RESOLVED, that the Town Board of the Town of Mamaroneck hereby approves and endorses a grant application to be submitted by the Village of Mamaroneck for said bridge replacement under the Bridge NY Program

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order to ensure the long-term success of flood mitigation for the residents of the Village of Mamaroneck who are also residents of the Town of Mamaroneck and Town of Rye; now therefore be it

RESOLVED, that the Town Board of the Town of Mamroneck, herein agrees with this project approach to seek grant funding to replace the Hillside Avenue Bridge over the Mamaroneck River (BIN 2225070) to achieve the flood mitigation benefits for the residents of the Village of Mamaroneck, Town of Mamaroneck and Town of Rye; and be it further

RESOLVED, that the Town Board of the Town of Mamaroneck hereby approves and endorses a grant application to be submitted by the Village of Mamaroneck for said bridge replacement under the Bridge NY Program

RESOLUTION RE:

**SUBMISSION OF AN APPLICATION TO THE BRIDGE NY GRANT PROGRAM TO
REPLACE THE HILLSIDE AVENUE BRIDGE OVER THE MAMARONECK RIVER
(BIN 2225070)**

WHEREAS, the United States Army Corps of Engineers, the New York State Department of Environmental Conservation (NYSDEC), Westchester County, and the Village of Mamaroneck are involved in a study to reduce flood risk along the Mamaroneck and Sheldrake Rivers in the Village of Mamaroneck; and

WHEREAS, among the important elements of the project is the deepening and widening the Mamaroneck and Sheldrake River channels to improve their hydraulic flow; and

WHEREAS, during the planning phase of the Army Corps project, it was determined that in order to achieve the project's required Benefit Cost Ratio, several bridge replacements that would provide additional flood mitigation benefits were excluded and left to the local entities responsible for them to be replaced at a future date; and

WHEREAS, as it relates to the Hillside Avenue Bridge over the Mamaroneck River (BIN 2225070), constructed in 1936 as a Works Progress Administration (WPA) project, the responsible parties are the Village of Mamaroneck, Town of Mamaroneck, and Town of Rye; and

WHEREAS, the bridge has experienced structural degradation which has resulted in restriction of access to the sidewalks, requiring pedestrians to walk within the roadway to cross the structure; and

WHEREAS, to achieve flood mitigation benefits, the bridge span must be widened significantly in order to accommodate the modified river channel as well as have its abutments deepened in order to accommodate future dredging of the Mamaroneck River; and

WHEREAS, a potential source of funding is the recently announced Bridge NY program which has allocated \$200 million State-wide over the next two (2) years, with \$19.5 million allotted for the Hudson Valley Region for bridge rehabilitation/replacement; and

WHEREAS, pursuant to the program guidelines, the New York State Department of Transportation (NYSDOT) will provide funding for up to 95% of project costs not to exceed \$5 million for any bridge replacement; and

WHEREAS, the Village and Town staffs, in coordination with the Army Corps of Engineers estimate the cost of such replacement at \$3 million to include: Engineering & Design; Construction; Construction Administration; Construction Management; and

WHEREAS, given the need to implement repairs and in order to realize maximum benefits from the Army Corps Project, replacement of this bridge is recommended at this time in

**TOWN OF MAMARONECK
OFFICE OF TOWN COMPTROLLER**

TO: STEVE ALTIERI – TOWN ADMINISTRATOR
FROM: TONY SILIGATO – COMPTROLLER / RECEIVER OF TAXES
RE: CORRECTION OF TAX ROLL ON 5 BOULDER CIRCLE – EXEMPTION FOR GOV'T PROPERTIES
DATE: 8/22/2016
CC: TOWN SUPERVISOR, TOWN COUNCIL & ASSESSOR

I respectfully request Town Board resolution approving the following property tax roll corrections (see attached NYS Form RP-556 Application for Refund and Credit of Real Property Taxes which has been approved by the Westchester County Tax Commission):

5 Boulder Circle (SBL #3-9-3..1 &2) – A letter from the United States Department of State's Office of Foreign Missions (OFM) dated September 9, 2013 authorized an exemption from taxes for the Government Republic of Namibia (see attached letter). County sewer tax was charged to the 2014, 2015 and 2016 Town & County tax bills. All 3 tax bills were paid to the town and are to be refunded to property owner as follows:

2014 Town & County Tax Bill #8703 & 8704 –

Refund principal taxes paid and add relevy to 2017 Town & County tax roll in the amount of \$1,229.72 and \$.59 respectively

2015 Town & County Tax Bill #8702 & 8703 –

Refund principal taxes paid and add relevy to 2017 Town & County tax roll in the amount of \$1,163.27 and \$.55 respectively

2016 Town & County Tax Bill #8702 & 8703 –

Refund principal taxes paid and add relevy to 2017 Town & County tax roll in the amount of \$1,306.69 and \$.55 respectively

Total refund due is \$3,701.37

TOWN OF MAMARONECK
OFFICE OF TOWN COMPTROLLER

TO: STEVE ALTIERI – TOWN ADMINISTRATOR
FROM: TONY SILIGATO – COMPTROLLER / RECEIVER OF TAXES
RE: CORRECTION OF TAX ROLL ON 1 COVENTRY COURT – EXEMPTION FOR GOV'T PROPERTIES
DATE: 8/22/2016
CC: TOWN SUPERVISOR, TOWN COUNCIL & ASSESSOR

I respectfully request Town Board resolution approving the following property tax roll corrections (see attached NYS Form RP-556 Application for Refund and Credit of Real Property Taxes which has been approved by the Westchester County Tax Commission) and associated general ledger entries required:

1 Coventry Court (SBL #2-2-110.4) – Property was purchased on July 31, 2014 by The Permanent Mission of Burkina Faso to the United Nations. A letter from the United States Department of State's Office of Foreign Missions (OFM), which was received on October 20, 2014 well after the Scarsdale School Tax Levy was extended, authorized an exemption from taxes as of the date of transfer on July 31, 2014. In addition, county sewer tax was charged to the 2015 and 2016 Town & County tax bills. All 3 tax bills remain unpaid and are to be removed from the appropriate tax receivables accounts as follows:

2014/15 Scarsdale School Tax Bill #7 –

Add Relevy to 2016/17 Scarsdale School tax roll of principal taxes in the amount of \$60,878.39

*The journal entry to record this correction of tax roll as of August 31, 2016 is as follows:

Dr. A.0000.0252 (Current Taxes Receivable – Scarsdale School District)

Cr. A.0000.0320.0020 (Tax Liens 2014 – Scarsdale School District)

Amount - \$60,878.39

2015 Town & County Tax Bill #8673 –

Add Relevy to 2017 Town & County tax roll of principal taxes in the amount of \$2,104.97

*The journal entry to record this correction of tax roll as of August 31, 2016 is as follows:

Dr. A.0000.0300 (Taxes Receivable Pending – County)

Cr. A.0000.0260 (Taxes Receivable Overdue – County)

Amount - \$2,104.97

2016 Town & County Tax Bill #8673 –

Add Relevy to 2017 Town & County tax roll of principal taxes in the amount of \$2,863.39

*The journal entry to record this correction of tax roll as of August 31, 2016 is as follows:

Dr. A.0000.0300 (Taxes Receivable Pending – County)

Cr. A.0000.0250 (Taxes Receivable Current – County)

Amount - \$2,863.39

**Please note that any penalties and/or interest applied to these tax bills will be removed and no journal entry is required since penalties and interest are not booked as a receivable.

TOWN OF MAMARONECK
MAMARONECK SCHOOL TAX WARRANT FOR THE YEAR 2016 / 2017

STATE OF NEW YORK)
COUNTY OF WESTCHESTER)

TO: Receiver of Taxes of the
Town of Mamaroneck in said County

YOU ARE HEREBY COMMANDED, to receive and collect from several persons named in the assessment roll of the Mamaroneck Union Free School District in the Town of Mamaroneck, hereunto annexed and herewith delivered to you, the sum of the School Taxes of said School District set opposite their respective names in accordance with provision of Chapter 852 of the Laws of 1948 (Title 16) and the acts amendatory thereof and supplemental thereto including the amendment made by Chapter 386 of the Laws of 1962 and the resolution adopted by the Town Board of the Town of Mamaroneck on August 22, 2016.

AND YOU ARE HEREBY COMMANDED, to deposit all such monies so collected by you in virtue of the warrant, to the credit of the Town of Mamaroneck, into the JPMorgan Chase Bank, N.A., as provided by said Chapter 852 of Laws of 1948 (Title 16) and the acts amendatory thereof and supplemental thereto including the amendment made by Chapter 386 of the Laws of 1962 and resolution adopted by the Town Board of the Town Of Mamaroneck on August 22, 2016, such taxes being levied against the said School District for the year 2016 / 2017 for the following purposes, viz:

APPROPRIATIONS

Program Component	\$ 97,722,126.00
Administration Component	13,384,160.00
Capital Component	22,052,877.00

<u>TOTAL APPROPRIATIONS</u>	<u>\$ 133,159,163.00</u>
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ESTIMATED RECEIPTS

Revenue-Other Districts & Governments	\$ 2,580,104.00
Revenue from Local Sources	555,000.00
Interest on General Fund Investments	115,000.00
State Aid	6,872,976.00
Refund of Prior Expenses	200,000.00
Appropriated Fund Balance	2,830,281.00
County Sales Tax	1,520,000.00
Reserves	572,438.00

<u>TOTAL REVENUES</u>	<u>\$ 15,245,799.00</u>
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<u>TOTAL WARRANT AMOUNT</u>	<u>\$ 117,913,364.00</u>
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<u>LESS AMOUNT TO BE PAID BY STATE (STAR PROGRAM)</u>	<u>\$ 6,772,941.00</u>
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<u>NET AMOUNT TO BE RAISED BY TAXATION</u>	<u>\$ 111,140,423.00</u>
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AND YOU ARE FURTHER COMMANDED, to make and file with the undersigned Supervisor of the said Town, as required by Chapter 852 of the Laws of 1948 (Title 16), and the acts amendatory thereof, and supplemental thereto, including the amendment made by Chapter 286 of the Laws of 1962 and the resolution adopted by the Town Board of Mamaroneck, on August 22, 2016, the reports provided for by said Law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of said Town to be hereunto affixed this 22nd day August, 2016.

NANCY SELIGSON
SUPERVISOR
TOWN OF MAMARONECK

TOWN OF MAMARONECK
SCARSDALE SCHOOL TAX WARRANT FOR THE YEAR 2016 / 2017

STATE OF NEW YORK)
COUNTY OF WESTCHESTER)

TO: Receiver of Taxes of the
Town of Mamaroneck in said County

YOU ARE HEREBY COMMANDED, to receive and collect from the several persons named in the assessment roll of the Scarsdale Union Free School District in the Town of Mamaroneck, New York, hereunto annexed and herewith delivered to you, the sum of the School Taxes of said School District set opposite their respective names in accordance with provision of Chapter 852 of the Laws of 1948 (Title 16), and the acts amendatory thereof and supplemental thereto including the amendment made by Chapter 386 of the Laws of 1962 and the resolution adopted by the Town Board of the Town of Mamaroneck on August 22, 2016.

AND YOU ARE HEREBY COMMANDED, to deposit all such monies so collected by you in virtue of the warrant, to the credit of the Town of Mamaroneck, into the JPMorgan Chase Bank, N.A., as provided by said Chapter 852 of the Laws of 1948 (Title 16) and the acts amendatory thereof and supplemental thereto including the amendment made by Chapter 386 of the Laws of 1962 and the resolution adopted by the Town Board of the Town of Mamaroneck on August 22, 2016, such taxes being levied against the said School District for the year 2016 / 2017 for the following purpose, viz:

APPROPRIATIONS

General Support	\$ 15,728,943.00
Pupil Transportation	4,231,347.00
Community Services	379,126.00
Undistributed Expense	47,302,307.00
Instructional Services	81,153,299.00
Transfer to Other Funds	44,035.00
Transfer to CPF – Plant Improvements	1,615,240.00
<u>TOTAL APPROPRIATIONS</u>	<u>\$ 150,454,297.00</u>

ESTIMATED RECEIPTS

State Aid	6,832,333.00
Other Receipts	1,389,651.00
Prior Year Surplus	1,100,000.00
County Sales Tax Distribution	949,400.00
Pilot Tax Revenue	40,636.00
<u>TOTAL REVENUES</u>	<u>\$ 10,312,020.00</u>
<u>TOTAL WARRANT AMOUNT</u>	<u>\$ 140,142,277.00</u>
<u>TOWN OF MAMARONECK SHARE</u>	<u>\$ 5,825,458.00</u>
<u>ADD RELEVY – 2014/15 CORRECTION OF TAX ROLL</u>	<u>\$ 60,878.39</u>
<u>LESS AMOUNT TO BE PAID BY STATE (STAR PROGRAM)</u>	<u>\$ 136,684.00</u>
<u>NET AMOUNT TO BE RAISED BY TAXATION</u>	<u>\$ 5,749,652.39</u>

AND YOU ARE FURTHER COMMANDED, to make and file with the undersigned Supervisor of the said Town, as required by said Chapter 852 of the Laws of 1948 (Title 16), and the acts amendatory thereof, and supplemental thereto, including the amendment made by Chapter 286 of the Laws of 1962 and the resolution adopted by Town Board of the Town of Mamaroneck, on August 22, 2016, the reports provided for by said Law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of said Town to be hereunto affixed this 22nd day of August, 2016.

NANCY SELIGSON
SUPERVISOR
TOWN OF MAMARONECK